Feedback Draft Self-Assessment Report Universitas Negeri Padang

Cluster B: Ba Biology Education, Ba Biology, Ba Geography Education, Ba Geography

General remarks

Some of the links in the document do not work!

Please provide a video of the facilities, especially of the laboratories, including comments about the equipment.

Please provide the following general documents in an English translation:

- Academic guidelines (including the official exam rules regarding resits, handicaps etc.)
- General rules (obligations of HEI, staff, students, etc.)
- Official rules for recognition of external achievements (attained at other universities)

Please provide the following documents/information **for each programme** in an English translation:

- a learning objectives/module matrix, in which you link the learning objectives to the modules in which they are attained
- complete module handbook
- staff handbook
- statistical data concerning dropout rates and the amount of time students need to finish the programmes
- exemplary theses/final projects

Please provide the original names of the degree programmes in Indonesian.

Please provide a short profile of each degree programme.

1.3 Curriculum

We need study plans (curriculum roadmaps) for all degree programmes; the link on the homepage does not work. Please refer to the 2019 curriculum Biology and the 2020 curriculum Geography.

The study plan should include all courses and mention the ECTS and SKS of each course.

1.4 Admission requirements

Please provide statistical data on the number of applications, available study places, and accepted students for each degree programme in the last five years.

How high are the tuition fees?

2.1 Structure and modules

Please provide statistical data on students' academic mobility (incoming and outgoing students) for each degree programme in the last five years.

We need information on the existing student exchange programmes and international co-operations and how credits acquired at other universities can transferred to UNP.

Are there internships at schools for the educational programmes?

2.2 Work load and credits

Please explain how the students' total workload (including time for self studies) for each course is determined and verified.

2.3 Teaching methodology

Please describe how methods of student centred learning are introduced.

2.4 Support and assistance

How many students are advised by one academic tutor?

Is there a working digital platform for students where study materials are provided?

3. Exams

Please describe how students find suitable topics for their final projects, how the grading is organised and if final projects can be done outside UNP.

What is the regulation on re-sits?

Can students appeal their grades if they think they deserve a better grade?

4. Resources

Please explain what possibilities for teachers exist to attend international meetings and workshops.

Please provide an overview of the research activities of the academic staff members.

5. Transparency and documentation

The module descriptions should be complete and include information about the students' total workload.

All relevant information about the degree programme (study plans, module descriptions etc.) should be available in English and Indonesian on UNP's webpage.

6. Quality management

Please explain how students are involved in the decision making processes and how external stakeholders are taking part at further developing the degree programme.

How are the results of the satisfaction questionnaires used to improve the programmes and are the results discussed with the students?

Where do graduates find jobs and does UNP follow their professional career?

Please provide statistical data on students' progression (drop out rates, graduation time) for each degree programme in the last five years.